



## **Constitution**

### **1 Name of Club**

The club will be called Coldharbour Cricket Club (Hereinafter will be referred to as The Club) and may also be known as CCC. Coldharbour Cricket Club is a part of Coldharbour Sports and Social Club Ltd (CSSC). CCC will follow the terms of reference set out by CSSC where such terms exist and have been agreed by the committee.

### **2 Aims and Objectives**

The aims and objectives of The Club will be:

- To play and enjoy cricket
- To promote the club within the local community and cricket
- To assist with the management of the cricket ground and pavilion
- To ensure a duty of care to all members of The Club

### **3 Membership**

- (a) Membership of The Club is open to anyone interested in promoting, coaching, volunteering or participating in cricket, regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs.
- (b) The membership shall consist of the following categories:
- Playing member
  - Student member
  - Social Member
  - Life member
- (c) All members will be subject to the regulations of the constitution and by joining The Club will be deemed to accept these regulations and codes of practice that The Club has adopted.
- (d) Members in each category will pay membership fees, as determined by The Club at the Annual General Meeting.
- (e) Individuals shall not be eligible to take part in the business of The Club, vote at general meetings or be eligible for selection of any club team unless the applicable subscription has been paid by the due date and/or membership has been agreed by The Club committee.



- (f) The Club Committee may refuse membership, or remove it, at their discretion but only for good cause such as conduct or character likely to bring The Club or cricket into disrepute or behaviour that affects the harmonious running of The Club.
- (g) The Club Committee may only refuse to admit a new member if a resolution is passed at a meeting where the person in question has been notified in writing in advance and been given 14 days to submit written representation for The Club Committee to consider at the meeting.
- (h) Appeal against a refusal of membership shall be to The Club committee and must be made in writing within 30 days of being informed of the refusal.

#### **4 Sports Equity**

- (a) This Club is committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport England definition of sports equity:

*Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.*

- (b) The Club respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.
- (c) The Club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.
- (d) All club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.
- (e) The Club will deal with any incidence of discriminatory behaviour seriously, according to club disciplinary procedures.

#### **5 Committee**

- (a) The affairs of The Club shall be conducted by a Committee which shall consist at a minimum of the Chair, Treasurer, Secretary and Fixture Secretary, who shall be elected at the Annual General Meeting.



- (b) All committee members must be members of The Club.
- (c) If required, the committee shall elect a Vice Chair from among its members.
- (d) The term of office shall be for one year, and members shall be eligible for re-election.
- (e) If the post of any officer or ordinary committee member should fall vacant after such an election, the Executive Committee shall have the power to fill the vacancy until the succeeding Annual General Meeting.
- (f) The Committee will be responsible for adopting new policy, codes of practice and rules that affect the organisation of The Club.
- (g) The Committee will have powers to appoint any advisers to the Committee as necessary to fulfil its business.
- (h) The Committee will be responsible for disciplinary hearings of members who infringe The Club rules/regulations/constitution. The Committee will be responsible for taking any action of suspension or discipline following such hearings.
- (i) The committee meetings will be convened by the Secretary of The Club and be held no less than 2 times per year.
- (j) Only the posts listed above will have the right to vote at committee meetings.
- (k) The quorum required for business to be agreed at Management Committee meetings will be 50% of the club's officers.

## **6 Finances**

- (a) The Club treasurer will be responsible for the finances of The Club.
- (b) The financial year of the club will run from *1<sup>st</sup> January* and end on *31<sup>st</sup> December*
- (c) All club monies will be banked in an account held in the name of The Club.
- (d) A statement of annual accounts will be presented by the treasurer at the Annual General Meeting.
- (e) There must be two signatories on the bank account, those being the Treasurer and another elected officer.



- (f) The CCC annual accounts will be incorporated with the CSSC accounts and passed to an external auditor.

## **7 Annual General Meetings and Extraordinary General Meetings**

General Meetings are the means whereby the members of The Club exercise their democratic rights in conducting The Club's affairs.

- (a) The Club shall hold the Annual General Meeting (AGM) before April each year to:
- Approve the minutes of the previous year's AGM.
  - Receive reports from the Chairman and Secretary.
  - Receive a report from the Treasurer and approve the Annual Accounts.
  - Elect the officers on the committee.
  - Agree the membership fees for the following year.
  - Consider any proposed changes to the Constitution.
  - Deal with other relevant business.
- (b) Notice of the AGM will be given by the club secretary with at least 14 days' notice to be given to all members.
- (c) Nominations for officers of the committee will be sent to the secretary prior to the AGM.
- (d) Proposed changes to the constitution shall be sent to the secretary prior to the AGM, who shall circulate them before an AGM.
- (e) All members have the right to vote at the AGM.
- (f) The quorum for AGMs or EGMs will be 30% of the membership.
- (g) The Chair of the Club shall hold a deliberative as well as a casting vote at general and committee meetings.
- (h) An Extraordinary General Meeting (EGM) shall be called by an application in writing to the Secretary supported by at least 25% of the members of The Club. The committee shall also have the power to call an EGM by decision of a simple majority of the committee members.
- (i) All procedures shall follow those outlined above for AGMs.

## **8 Amendments to the constitution**



The constitution will only be changed through agreement by majority vote at an AGM or EGM.

## **9 Discipline and appeals**

- (a) All complaints regarding the behaviour of members should be presented and submitted in writing to the Secretary. The Secretary will notify the complainee in writing and a written response requested within 14 days.
- (b) The Club Committee will hear complaints at their next scheduled meeting or earlier at their discretion. The committee has the power to take appropriate disciplinary action including the termination of membership.
- (c) The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 14 days of the hearing.
- (d) There will be the right of appeal to The Club Committee following disciplinary action being announced. The Club Committee will appoint an independent third party, not involved in the original decision, to make recommendations to The Committee.

## **10 Dissolution**

- (a) A resolution to dissolve The Club can only be passed at an AGM or EGM through a vote of no less than two thirds of the membership present.
- (b) In the event of dissolution, all debts should be cleared with any clubs funds. Any assets of the club that remain following this will become the property of Coldharbour Sports and Social Committee.

## **11 Declaration**

Coldharbour Cricket Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

Approved by:

Terry Knight	President	31.12.19
John Hopper	Chairman	31.12.19